**** *helping people talk, listen & learn*

*about money and its impact on their lives*

**Facilitator Training - Booking Form**

I would like to book a place on the Made of Money Facilitator Training course.

(See **over** for costs of training & resources)

I understand that by submitting this booking form and receiving an email confirmation, my place is confirmed. If I wish to cancel I will do so in writing (by email or post) and give a minimum of 5 working days notice, otherwise I will still be charged the full training fee.

Furthermore, I confirm my understanding that Made of Money resources are for use by the organisation that is funding my training, for use with clients. They are **not** for use in training other professionals outside my organisation.

**I confirm that by submitting this booking form I am agreeing to the above conditions**

**YOUR DETAILS:**

|  |  |
| --- | --- |
| **Training** **(location & date):**  |       |
| Name:  |       |
| Organisation:  |       |
| Role in Organisation: |       |
| Contact address: |       |
| Telephone/mobile:  |       |
| Email: |       |
| Best way of contacting: Name & Address of person to invoice (if different from above) |            |
| Dietary Requirements:  |  |
| Access Requirements:  |  |
| Anything else you’d like us to know? |  |

**Where did you hear about our training?**

 **How are you hoping to use it?** (Brief description of client group/plans for using materials)

**COSTS**

There are two costs:

1. **A** **fee for the 2 day training course** - **£100/£225/£350 per person** *(depending on size of organisation – see below)*
2. **A resource box at £115**
* This is a comprehensive box of reusable resources that you will need to run Made of Money
* It includes everything you need to run the course: a folder for each session with session plans, games, exercises, handouts etc
* You can purchase more than 1 if required, but you only need 1 box to run the course repeatedly
* One box can be shared between colleagues or across organisations that have been trained to run Made of Money
* The box is approx 6kg and about the size of a microwave. You can collect it at training or have it delivered to you after training
* Early bird discount (15%) on fees if you book **2 months** before the training start date
* **15% discount** is available on our fees if we have trained someone from your organisation previously or if you book 3 or more people onto a single training (discounts can not be used in conjunction with each other!)

|  |
| --- |
| **TRAINING FEE:** Please tick the rate that applies to you & highlight the relevant fee Standard Disc |
| **[ ]**  | Community / voluntary organisations/registered charities  with 1- 5 employees | **£100 £85** |
| [ ]  | Community / voluntary organisations/registered charities  with 6 or more employees, small housing associations (fewer than 1,000 units)  | **£225 £190** |
| **[ ]**  | Public or Statutory organisations, commercial organisations, large housing associations (1,000 units or more) | **£350 £295** |
| **RESOURCE BOX COSTS:**  |
|  |
| **[ ]**  | I would like to order resource set(s) at £115 each*(NOTE you will need access to at least 1 box to deliver Made of Money)* | **£** |
|  | *You can either collect the resource box at the training* ***OR*** *we can post it to you* ***Select below:***  |  |
| **[ ]**  | I would like to collect and take away the resource box(es) at the training OR  |  |
| **[ ]**  | I would like the resource box(es) to be posted to me  |  |
|  | **TOTAL COST FOR TRAINING & RESOURCE BOX** (the amount we will invoice you)  | **£**      |

 Please be aware we may request payment by the date of training

Please return form either:

🡪 By email to: mompartner@qsa.org.uk
🡪 By post to: **Made of Money partnership work, Quaker Social Action**

 **17 Old Ford Road, London E2 9PJ**

🡪 Any questions? Tel: **020 8983 5047**